

ATTENTION ALL CITY PERSONNEL

IF YOU SEE OR ARE CALLED BY THE GENERAL PUBLIC REGARDING ANY DUMPING OR DISCHARGE OF POLLUTANTS INTO THE STREET OR STORM DRAIN IMMEDIATELY CALL THE CITY'S ILLICIT DISCHARGE INSPECTOR (Karl Karunatilaka) AT 318-0661 Ext. 2531

The following is our standard procedure to be used to investigate any report of illegal dumping/discharge:

- If chemical smell detected or other hazardous material is suspected the Fire Department Hazardous Materials Specialist Ext. 2495 is to be contacted. The Fire Department will make determination if material is hazardous or not. If hazardous they will take the lead in the cleanup effort.
- If the discharge is wastewater the City's Sewer Overflow Emergency Response Plan is to be followed.
- Call Illicit Discharge Coordinator (IDC) 318-0661 Ext. 2531 during normal business hours for other types of discharges.
- IDC will conduct investigation to determine the source of discharge and appropriate action will be taken to eliminate the future occurrences.
- If discharge creates a serious environmental hazard appropriate City personnel will complete the cleanup. Otherwise the party responsible for the discharge will complete the cleanup
- IDC will complete Illicit Discharge/Connection Report form and submit to the NPDES Program Coordinator. If discharge was wastewater obtain the Sewer System Overflow Report shall be attached to the Illicit Discharge/Connection Report.